

ILSFA Project # _____

Qualified Job Trainee Name _____

Illinois Solar For All Job Training Affidavit

Job Trainee Participant

Instructions

The purpose of this affidavit is to certify the identifying information and work record for a specified Qualified Job Trainee on a specific Illinois Solar for All (ILSFA) project. Sections One and Two are to be completed by the Approved Vendor or an employee of the Approved Vendor's subcontractor or Aggregator Designee who supervised the Qualified Job Trainee. Section Three is to be filled out by the Qualified Job Trainee. A signature is needed from both the Qualified Trainee and an Approved Vendor representative.

Definitions:

ILSFA Qualified Job Trainee

individuals will have completed 1) a qualified, FEJA-funded job training program in one of the three categories (the Solar Training Pipeline Program, the Craft Apprenticeship Program or the Multi-Cultural Jobs Program) within the past 36 months, or 2) 50% or more of the classroom requirements for an Illinois-based Other Qualifying Program within the past 24 months.

Additionally, a Qualified Job Trainee may come from a contractor/organization that is participating in the FEJA-funded Solar Contractor Accelerator Program.

Please complete this form by providing all required data as indicated in the sections below and sign at the bottom in the designated section. Incomplete forms will not be accepted.

Information provided will be used only by the program administrator for verification of job trainee information.

ILSFA Project # _____

Qualified Job Trainee Name _____

Section 1: Illinois Solar for All Project Information

This section should be completed by the Approved Vendor

Approved Vendor Information	
Approved Vendor Name:	
Approved Vendor Number:	
Project Number:	
Project Address:	
Was this Qualified Job Trainee hired and/or supervised by a subcontractor or Aggregator Designee used to perform work associated with this project?	
<input type="checkbox"/> Yes (if Yes, please fill out information for that entity below) <input type="checkbox"/> No	
Company Employing Job Trainee for this Project	
Hiring Company Name:	
Hiring Company Type	
<input type="checkbox"/> Aggregator Designee <input type="checkbox"/> Subcontractor	
Work Performed for Project:	
Company Address:	
Company City:	Contact Name:
Company State:	Contact Email:
Company ZIP Code:	Contact Phone:

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Section Two: Project Trainee Participation Record

This section should be completed by the Approved Vendor, Subcontractor, or Aggregator Designee and verified by Qualified Job Trainee

Project Training Work Information	
Trainee project participation start date:	Trainee project participation end date:
Total Project Hours Worked: ¹	Project Hourly Wage or Salary:
Was the Qualified Job Trainee hired for a temporary or permanent role?	
<input type="checkbox"/> Employee <input type="checkbox"/> Independent contractor (receives a 1099)	
Work Performed (check all that apply and enter total hours)	
<input type="checkbox"/> Solar PV System Design Total Hours: _____	
<input type="checkbox"/> Solar PV Installation Total Hours: _____	
<input type="checkbox"/> System Commissioning Total Hours: _____	
<input type="checkbox"/> Operations and Maintenance Total Hours: _____ =	
<input type="checkbox"/> Technical Sales /Other : Total Hours _____	
----Please describe other:	
How was the Qualified Job Trainee referred?	

¹ This refers to hours worked within only the five NABCEP job task categories listed in Table 15.2 of the Approved Vendor Manual.

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Section Three: Project Trainee Contact Information

This section should be completed by the Qualified Job Trainee

Information provided will be used only by the Program Administrator for verification of job trainee information.

Qualified Job Trainee Information	
Trainee Name:	
Trainee Address:	
Trainee Email:	Trainee Phone:
Qualified Job Training Program Information	
Qualified Job Training Program Name:	
Qualified Job Training Program Address:	
Date of Course Completion (if applicable):	

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Qualified Job Trainee Name _____

Affidavit

Qualified Job Trainee

By participating in the Illinois Solar For All Program as a Qualified Job Trainee and signing below, I certify that the information above is true and accurate to the best of my knowledge:

Print Name:

Signature: _____ Date: _____

Approved Vendor Representative

I am a member of the Approved Vendor's staff and have been designated to oversee the completion of this affidavit. By signing this document, I certify that the information above is true and accurate to the best of my knowledge. I understand that falsification of affidavits can result in the Approved Vendor's termination from the ISLFA program.

Print Name:

Title:

Email:

Phone Number:

Signature: _____ Date: _____