



# Illinois Solar For All Job Training Project

## Summary Affidavit

### Instructions

This affidavit is to be completed for each Illinois Solar for All (ILSFA) project after installation and energization and submitted as part of the Part II project submission process. This affidavit captures job trainee and employee hours for all employees for on Illinois Solar for All projects through energization of the from project. Please complete this form by providing all required data as indicated in the sections below. The affidavit must be signed by the Approved Vendor. Approved Vendors must also submit individual qualified trainee affidavits for every trainee referenced in this summary affidavit. Once completed, review the information carefully and submit the data and a signed, PDF version of the documents using the ILSFA Approved Vendor portal at [www.IllinoisSFA.com](http://www.IllinoisSFA.com). Information gathered in this document will be entered into the portal manually and the signed copy uploaded.

### ILSFA JOB TRAINING REQUIREMENTS OVERVIEW

The Illinois Solar for All Program requires that Approved Vendors provide job training opportunities across their portfolio of projects according to annual program requirements. See Section 15 of the [ILSFA Approved Vendor Manual](#) for details on these requirements. These requirements are met by meeting a minimum requirement of work hours performed by qualified job trainees as a percent of the total work hours performed on a given project. As such, total hours must be captured for all work performed by all employees, whether employees of the Approved Vendor or their subcontractors/designees. These hours of work performed must be recorded within five categories of work, based on NABCEP professional job task categories.<sup>1</sup> Work hours performed outside the five specified NABCEP categories are not considered for this requirement.

There are two primary areas of job training requirements:

1. Annual job training requirements across all ILSFA projects and project types, and
2. Annual job training requirements for Low-income Distributed Generation projects.

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<sup>1</sup> See Table 15.2 of the Approved Vendor Manual for qualifying work categories.



## Illinois Solar for All Project Information

Approved Vendor Information	
Approved Vendor Name:	
Approved Vendor Number:	
Project Number:	
Project Type:	<input type="checkbox"/> Low-Income Distributed Generation <input type="checkbox"/> Low-Income Community Solar <input type="checkbox"/> Non-Profit/Public Facilities
Project System Size (kW AC nameplate capacity)	
Project Address:	
Project City:	
Project Start Date:	Project Energized Date:

## Project Trainee Participation

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<sup>2</sup> See Table 15.2 of the Approved Vendor Manual for qualifying work categories.



<b>PROJECT TOTALS</b>		
<b>Total Number of Qualified Job Trainees</b>	<b>Total Qualified Job Trainee Work Hours In Approved NABCEP Categories</b>	<b>Total Project Work Hours in Approved NABCEP Categories<sup>3</sup></b>

<b>AFFIDAVIT</b>
By participating in the Illinois Solar for All Program as an <u>Approved Vendor</u> , I understand and agree to the Illinois Solar for All program rules and guidelines referenced and described herein regarding the job training requirement. I declare under the penalty of perjury that the information in this Affidavit is true and correct to the best of my knowledge.
Name of Approved Vendor Representative: _____
Title: _____
Email: _____
Signature (Approved Vendor): _____
Date: _____

<sup>3</sup> See Table 15.2 of the Approved Vendor Manual for qualifying work categories.