

Assignment FAQ

How do I assign product order(s) or an entire REC contract?

Assignments are governed by Section 13.1 of the Master REC Agreement.

An entire REC contract or any product orders/batches under a contract may be assigned in their entirety. It is not possible to assign individual projects within a product order.

The following are the steps for the assignment. The Assignor is the Approved Vendor that already holds the product order(s) and wishes to initiate the assignment, while the Assignee is the Approved Vendor that will receive the assignment. The Buyer is the contracting utility or the Illinois Power Agency (“IPA”).

1. Assignor contacts Buyer and Program Administrator to provide informal notice of intent to assign, including the identity of Assignee.
2. Assignee applies to be an Approved Vendor (if not already) on the [Program website](#). (In the case that the Assignee is a foreclosing financing party, the requirement that the Assignee be an Approved Vendor shall be waived for up to 180 days following the transfer.)
3. Program Administrator reviews and approves the Approved Vendor application (if the Assignee is not already an Approved Vendor).
4. Assignee and Assignor execute the appropriate form of Acknowledgement. The [Acknowledgement Without Consent Form](#) is used if the assignee is already a valid Approved Vendor with an existing fully executed REC contract. The [Acknowledgement and Consent Form](#) is used in all other situations. Thus, one of the two versions of the form is required in all cases.
5. Program Administrator and Buyer collaborate to confirm that Assignor has met all prerequisites for assignment:
 - Full collateral has been posted for the subject product order(s).
 - Thirty business days have passed since ICC approval of the subject product order(s).
 - Assignor, Assignee, and Buyer must work out together how collateral will be maintained.
 - Assignor and Assignee have met any other requests by Buyer for additional information for Buyer to use in determining whether to grant consent (not applicable if consent is not required).
6. Program Administrator generates shell REC contract for Assignee (if needed), Schedule A(s) for Assignee, and Schedule C(s) for Assignor, all provided directly to Buyer.
7. Buyer signs Acknowledgement, REC contract (if needed), and Schedule A(s). Sends all items to the Assignee. Sends executed Acknowledgement and Schedule C(s) to Assignor.
8. Assignee and Assignor effect the legal assignment. Assignee countersigns the REC agreement and Schedule A(s). Assignor and Assignee provide copies of signed documents to Buyer.
9. Buyer notifies Program Administrator that the assignment is complete.
10. Program Administrator updates the Illinois Solar for All database, moving subject product order(s) from Assignor's REC contract to Assignee's REC contract.

Note that an Approved Vendor may, without consent, collaterally assign or pledge the revenue stream of a REC contract or product order(s), or collaterally assign the REC contract itself, in conjunction with financing or other financial arrangements. The Approved Vendor must provide notice to the Program Administrator and Buyer of such a collateral assignment or pledge, including the identity and contact information of the financing party obtaining collateral rights.

Note that Section 3.5 under the ILSFA Master REC Agreement does not provide for the assignment of the new product order to another Approved Vendor. Section 3.5 simply provides for the “unbatching” and “rebatching” of Designated System(s) so as to facilitate a subsequent assignment to occur under Section 13.1 of the Master REC Agreement.