

Home Repairs and Upgrades Initiative Approved Vendor Application Process

This document outlines the project review process for Home Repairs and Upgrades Initiative projects in the Residential Solar (Small) sub-program. **When a prospective participant is unable to find [external funding](#) for the necessary electrical and/or roof repairs to make a home solar-ready, the Approved Vendor (AV) may seek additional incentives from the ILSFA Program Administrator to complete the necessary home repairs and/or upgrades to make the home solar-ready**

Project Eligibility Requirements:

1. Residential Solar (Small) sub-program
2. Owner-occupied
3. Income Eligible

Part I Process:

Create Solar Project Profile

What is your role on the Project? *

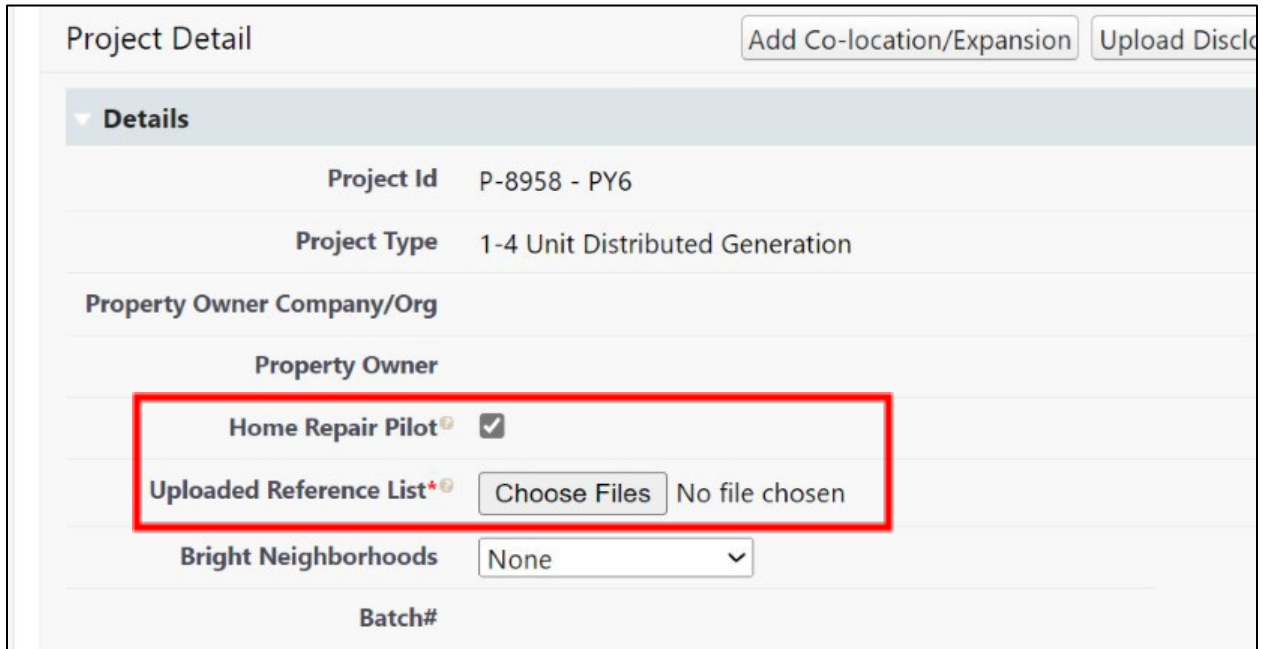
Solar Project Type *

1-4 Distributed Generation
5+ Distributed Generation
Community Solar

Applying for the Home Repair Pilot?
 Yes
 No

The Home Repairs and Upgrades Pilot is available to Approved Vendors working with owner-occupied income-eligible residents on a 1-4 Distributed Generation project. This pilot provides additional incentives to support identified repairs necessary to complete the solar installation. For more information, check the [Resources for Current Approved Vendors](#), or contact your Vendor Manager.

1. If the AV is participating in the Home Repairs and Upgrades Initiative, they should select “Yes” for the question: “Applying for the Home Repair Pilot?” when creating the solar project in the portal. This initiative is available only for Residential Solar (Small) “1-4 Distributed Generation” projects and becomes an option only when that solar project type is selected. It is recommended that when the Approved Vendor creates the project, they also have the required [Reference List](#) prepared to upload under the “Project Detail” section.



Project Detail Add Co-location/Expansion Upload Discl

Details

Project Id P-8958 - PY6

Project Type 1-4 Unit Distributed Generation

Property Owner Company/Org

Property Owner

Home Repair Pilot

Uploaded Reference List No file chosen

Bright Neighborhoods None

Batch#

2. Once the AV creates the project, they should upload the completed Reference List under Project Details and add the repairs and upgrades identified as mitigations. Each repair type will be one mitigation. On the mitigation page, the Approved Vendor should fill out the following sections: “Area Reviewed”, “Mitigation Required”, “Upload Photo”, and then specify what “Type of Issue” or repair type they are seeking to address. They must select one of the HRUP options. This will serve as their application to participate in this pilot.

--None--

HRUP - Full Roof Replacement

HRUP - Main Service Panel Replacement or Upgrade

HRUP - Meter and Riser Replacement or Upgrade

HRUP - Sister Rafters or Decking

HRUP - Solar-Related Roof Work

HRUP - Water Grounding (100 amps)

HRUP - Water Grounding (200 amps)

Roofing-Evidence of Leaks

Part II Approval Status

Part II Approval Detail

Estimated Cost ?

Final Invoice Amount

Cancel
Save & New
Save

- Once an AV works with a contractor to complete an onsite evaluation, the Approved Vendor should upload this cost estimate and input the amount on the Part I mitigations page. The contractor’s cost estimate will serve as the amount used for the REC incentive adder for the project.

Information

Mitigation Name

Part I - Pre-Construction

Area Reviewed

Mitigation Required

Upload Photo ? No file chosen

Type of Issue

Upload Contractor estimate ? No file chosen

Estimated Cost

Part I Approval Status

Part I Approval Detail

- The Approved Vendor Manager (AVM) will verify the repairs and upgrades on the Reference List with the details on each mitigation page. The Site Suitability Report and Customer Contract should outline the repairs being performed.
- All contractors and/or electricians working on these projects must [register](#) with the Program Administrator.
- The AV will only receive incentives up to the costs listed on the Reference List and they will be required to work with the contractor to cover any additional costs.

- AVs may also include a monthly fee on the disclosure form of the project to cover these extra costs as long as the fees follow ILSFA savings requirements.
2. If the AVM finds the submission to the Home Repairs and Upgrades Initiative is acceptable, they will provide the AV with an approval email.
 - If the AVM finds the submission is incomplete or unacceptable (i.e., repairs not needed, no photos uploaded, repairs outside the scope of what the pilot allows, etc.), they will send an email to notify the AV of the issue(s).
 3. If the costs submitted on the contractor's cost estimate fall at or below the maximum allowable costs, the AVM will include the total repair costs as a REC adder on the estimated system REC production for the project to submit to the ICC.
 4. The AVM will send the AV an Eligibility Letter, including the Home Repair Adder.
 5. The AVM will submit the AV's project with the home repairs adder included in the estimated system REC production to the ICC for approval.

Part II Process:

1. Once the AV receives contract approval from the ICC, the AV should work with the electrician and/or contractor to complete the repairs and/or upgrades.
2. Once the identified repairs are completed, the AV should upload the final invoice from
3. the contractor and input the invoice amount on the Part II mitigations page. They should also submit photos documenting the completed repairs.

Part II - Post-Construction	
Mitigation Completed	--None-- ▾
Supporting documentation (receipts, invoices from completed work)	Choose File No file chosen
Final Invoice Amount	<input type="text"/>
Upload Final Invoice	Choose File No file chosen